



Internships with MSPB's Central Regional Office

- When:** Summer positions start June 6, 2022
Deadline to apply – April 4, 2022
- Where:** 230 S. Dearborn Street, Suite 3100, Chicago, Illinois 60604
- What to submit:** Resume
Law school transcript (unofficial is acceptable)
Writing sample (assignment from class is acceptable)
Brief statement reflecting your interest
Contact information for two references
- How to submit:** E-mail (Chicago@mspb.gov)
Jennifer Cassell, Administrative Judge
Merit Systems Protection Board
230 South Dearborn Street, Suite 3100
Chicago, Illinois 60604

FAQs

What is the Merit Systems Protection Board and what does the Central Regional Office do?

The Board serves as guardian of the Federal Government's merit-based system of employment. Its Administrative Judges hear and decide appeals from Federal employees, applicants and Federal annuitants in accordance with the Board's jurisdiction. The actions before the Administrative Judges involve personnel actions, such as removals, demotions, and suspensions. Appeals may also concern issues of whistleblower protection, veterans' preference rights, or prohibited discrimination. Administrative Judges conduct settlement and prehearing conferences, issue orders to resolve discovery disputes, conduct formal hearings, and issue written decisions.

What do interns in the Central Regional Office do?

Interns work under the direct supervision of an Administrative Judge. Interns may be involved in legal research, drafting orders, observing and assisting the Administrative Judges during their conferences and hearings, and drafting decisions.

Are interns paid? Is academic credit available?

We are unable to provide paid positions. We will provide the documentation required by the law school to grant academic credit upon satisfactory completion of the internship.

Does the Central Regional Office accept first year law students as interns?

Yes, students who will have completed their first year of law school are encouraged to apply.